

WHCS Standing Committees:

Audit: 5 members (Board member chair; 2 board members, 2 parents or members of the community)

- Selecting an auditor (May to June)
- Preparing and collecting documents and data for the auditor (September to October)
- Reviewing the audit/review and compiled financial statements (as needed)
- Presenting the audit/review to the Board of Directors (January)

Budget and Finance: 7 members (Board member Chair; Board member; 3 positions which may be filled by parents or members of the community; one administrative); meets monthly

- Develop income side of annual budget
- Develop expenditure side of annual budget
- Propose annual budget to the Board of Directors
- Develop investment strategy
- Quarterly review status of various investments
- Recommend any changes in investment strategy
- Prepare periodic reports of financial activity and status
- To establish broad financial policies and reviews how those policies are implemented.
- Strive to optimize the limited financial resources available to meet the goals of the School.
- To evaluate and implement opportunities for a more effective budget process.
- To review the School's operating and capital budget and make decisions and recommendations about the allocation of available funds.
- To review requests for changes to the budget.
- To review financial reports prepared for management review, and to take action when the budget shows significant deviations.

Fundraising: 7 members (Board member Chair; one administrative; 4 positions filled by parents or members of the community; one member of PTO leadership)

- Develop school year fundraising plan
- Identify and implement specific tactics to employ in the raising of funds: grant writing, annual fund mailing, school events, etc.
- Work with PTO to avoid duplication and optimize timing of events
- Propose annual plan to Board prior to the beginning of each academic year
- Sign off on any and all campus fundraisers

Community Relations: Unlimited members (Volunteer Chair; at least one board member on committee); meets monthly

- Liaison to other organizations
- Identify opportunities to be a vital part of the community
- Explore areas where the WHCS name can be promoted

Admissions and Enrollment: 5 members: (Board member Chair; one Board member; 2 administrative; Board President. Board President has tie breaker vote if necessary); meets as necessary

- Review student conduct records at end of school year
- Oversight with regards to returning students who have a discipline record with the school

Curriculum Enrichment: 5 members (Board member chair; one administrative; 3 at large members; one member may be a board member); meets as necessary

- Works with the school to find enhancements to the school's curriculum
- Ensures that a Classical Curriculum approach is being applied to all areas of learning
- If necessary, helps to find new curriculum and studies to support Classical Curriculum